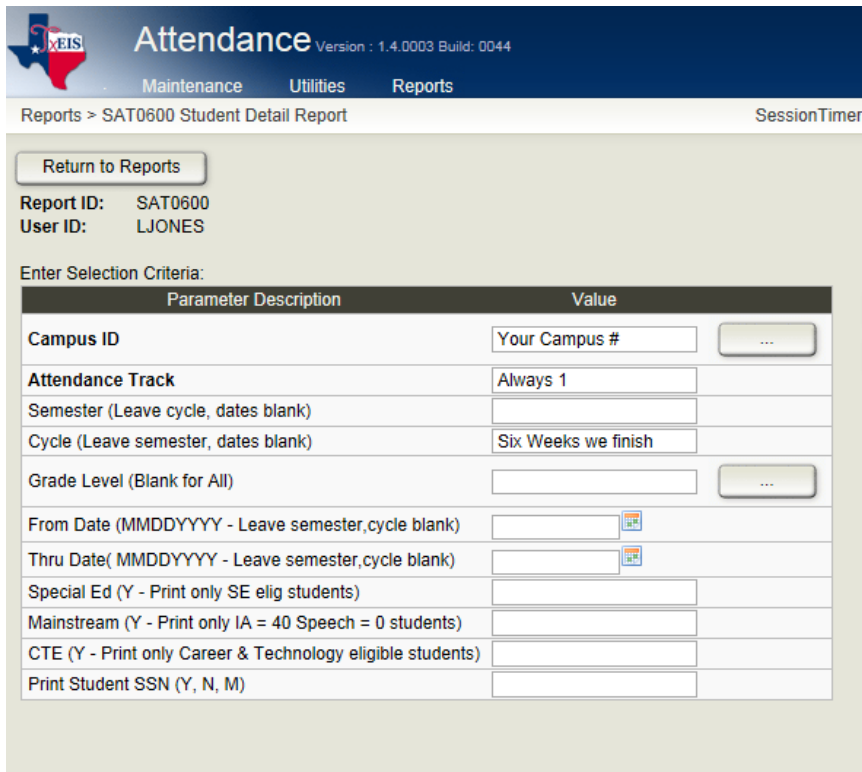


Student Detail Report

At the end of each six weeks, the dates listed. Oct 6, Nov 10, Jan 5, Feb 23, April 20, Jun 8. Once you have all excuses in and attendance corrections made, run the Student Detail Report using the screenshot below.

Have the Principal and yourself sign and send to Lauri.



The screenshot shows the 'Attendance' system interface. At the top, there is a navigation bar with 'Maintenance', 'Utilities', and 'Reports'. Below this, the breadcrumb trail reads 'Reports > SAT0600 Student Detail Report'. A 'Return to Reports' button is located at the top left. The report configuration is as follows:

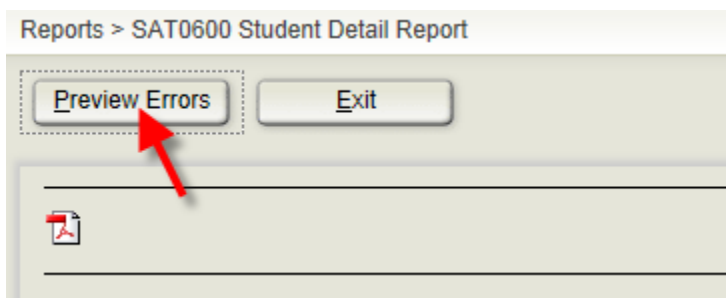
Report ID: SAT0600
User ID: LJONES

Enter Selection Criteria:

Parameter Description	Value
Campus ID	Your Campus # <input data-bbox="899 905 995 940" type="button" value="..."/>
Attendance Track	Always 1
Semester (Leave cycle, dates blank)	<input type="text"/>
Cycle (Leave semester, dates blank)	Six Weeks we finish
Grade Level (Blank for All)	<input type="text"/> <input data-bbox="899 1045 995 1081" type="button" value="..."/>
From Date (MMDDYYYY - Leave semester,cycle blank)	<input type="text"/> <input data-bbox="802 1094 829 1129" type="button" value="..."/>
Thru Date(MMDDYYYY - Leave semester,cycle blank)	<input type="text"/> <input data-bbox="802 1129 829 1165" type="button" value="..."/>
Special Ed (Y - Print only SE elig students)	<input type="text"/>
Mainstream (Y - Print only IA = 40 Speech = 0 students)	<input type="text"/>
CTE (Y - Print only Career & Technology eligible students)	<input type="text"/>
Print Student SSN (Y, N, M)	<input type="text"/>

This only needs to be run by six weeks.

If you have a button that says Preview Errors. Please fix or send to your registrar.



This close-up screenshot shows the 'Preview Errors' button, which is highlighted with a red dashed border and a red arrow pointing to it. Next to it is an 'Exit' button. Below the buttons is a horizontal line and a small icon of a document with a red 'X' on it.